

### School Development Plan Objectives for Sixth Form: 2016 - 2017

Aim	Objective	Target group	Action	Who is responsible?	Dates	Evidence
To identify the specific needs of individual pupils in S6.	To ensure that lead staff in Oak Class are knowledgeable of the specific needs of each S6 pupil to inform our planning for their final year at school.	S6 pupils	Oak Class lead staff to- <ul style="list-style-type: none"> <li>read and become familiar with S6 pupils' files</li> <li>identify the specific needs of individual S6 pupils</li> </ul>	<b>V. Henry</b> K.Foreman H. Blackie	End of Sep 2016	Written notes and minutes of class meetings relating to pupils' specific needs.
To develop a curriculum and timetable for the S6 students which is appropriate to their needs and which develops their independent living skills.	To ensure that we are providing a balanced curriculum which prepares S6 pupils for life after school.	S6 pupils	<ul style="list-style-type: none"> <li>Oak Class leads to develop a manageable timetable for S6 pupils which meets their specific needs, including ASDAN, Life Skills, core skills curriculum and work experience. <b><i>Refer to the Action Plan for ASDAN.</i></b></li> <li>Staff to review the timetable each term and, where possible, adapt to suit pupil needs.</li> </ul>	<b>V. Henry</b> K.Foreman H. Blackie	From Sep 2016 ongoing	<p>Pupil timetables</p> <p>Log book notes relating to progress in ASDAN, the curriculum and work experience.</p> <p>Evidence in IEPs.</p>
To provide opportunities for pupils to explore the options and pathways available to them post-school (including education, training and employment) and to support them through this process.	<p>To ensure that pupils are informed of the options available to them after they leave school.</p> <p>To ensure that pupils are involved in the planning process and feel supported throughout.</p> <p>To ensure that pupils have knowledge of a range of jobs and careers.</p>	S6 pupils	<ul style="list-style-type: none"> <li>To identify the opportunities available (Mrs Foreman and Mrs Blackie to share their knowledge with Mrs Henry)</li> <li>To identify suitable times to talk with S6 pupils about their options</li> <li>To arrange supported visits to college, other establishments and agencies.</li> <li>Pupils to keep a record of their experiences and findings.</li> <li><b><i>Refer to the Action Plan for Work Experience and Careers</i></b></li> </ul>	<b>V. Henry</b> K. Foreman H. Blackie	From Sep 2016 ongoing	<p>Pupil note books, folders and/or diaries relating to post-school options, work experience, jobs and careers.</p> <p>Evidence in log books and IEPs.</p> <p>Notes/minutes of staff meetings.</p>
To co-ordinate support with outside agencies where appropriate as part of the transition process	To ensure that pupils are supported by a range of professional during the transition process.	S6 pupils	<ul style="list-style-type: none"> <li>To plan for transition as part of the Annual Review process</li> <li>To discuss the individual needs of S6 pupils with outside professionals</li> <li>To up-date outside agencies of any developments when appropriate.</li> </ul>	V. Henry	Annual Reviews due October 2016 On-going	<p>Annual Review documentation.</p> <p>Transition paperwork.</p> <p>Notes taken from any conversations with outside agencies.</p>

To provide opportunities for work experience within school and in the community as appropriate.	To ensure that pupils develop their knowledge, understanding and skills of working life. To ensure that pupils gradually develop their independence in their chosen work experience.	S6 pupils	<b><i>Refer to Action Plan for Work Experience and Careers.</i></b>	K. Foreman V. Henry	First work experience arranged during Sep 2016.	Pupils' work experience diaries. Notes/minutes from staff meetings to discuss progress.
To develop S6 students and Prefect pupils' levels of responsibilities within school	To ensure that S6 pupils develop a sense of increased responsibility within the school setting and have a sense of pride in the achievements they make during their S6.	S6 pupils	<ul style="list-style-type: none"> <li>To inform staff that Prefects are available to take on responsibilities (e.g. have a prefect notice board in the staff room)</li> <li>Staff to make suggestions for jobs and responsibilities on the prefect notice board</li> <li>Staff to give verbal and written feedback to pupils</li> </ul>	V. Henry K. Foreman	From Sep 2016, ongoing	Collation of staff feedback to Prefects. Photographic evidence where appropriate.